

**From:** [Ohl, Matthew](#)  
**To:** [R6HarveyLSC](#); [Adams, Mikeal](#); [Cable, Gregory](#)  
**Cc:** [R5EOC](#); [R6HarveyInfo](#)  
**Subject:** Demobilization Hurricane Harvey Response  
**Date:** Thursday, September 14, 2017 8:54:56 PM

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Greg:

Here is the demob e-mail as you requested since I'll be catching a flight back to Chicago in the morning. I appreciate your help with demob as it allowed me to work another full day assisting the residents of Wharton County.

I don't have any equipment to return since I brought my own with me. I don't have any paper documents and all electronic documents were sent via e-mails copied to R6HarveyInfo. Please advise if I can be of further assistance.

Thanks,

Matt

Matthew J. Ohl  
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fax: 312.692.2447  
e-mail: [ohl.matthew@epa.gov](mailto:ohl.matthew@epa.gov)

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**From:** Adams, Mikeal  
**Sent:** Wednesday, September 6, 2017 3:35 PM  
**To:** Ohl, Matthew <[ohl.matthew@epa.gov](mailto:ohl.matthew@epa.gov)>  
**Cc:** Webster, Susan <[webster.susan@epa.gov](mailto:webster.susan@epa.gov)>; R5EOC <[R5EOC@epa.gov](mailto:R5EOC@epa.gov)>; Bryant, Michael <[Bryant.Michael@epa.gov](mailto:Bryant.Michael@epa.gov)>; R6HarveyLSC <[R6HarveyLSC@epa.gov](mailto:R6HarveyLSC@epa.gov)>; R6HarveyInfo <[R6HarveyInfo@epa.gov](mailto:R6HarveyInfo@epa.gov)>  
**Subject:** Matthew Ohl Mobilization Packet R6H1HarveyResponse

On August 25<sup>th</sup>, 2017 FEMA activated EPA under its Emergency Support Function (ESF 10). You have been selected to mobilize to Houston, Texas and assist in this mission. Your selection has been based on your willingness to deploy and arrive on 9/8/2017 at 8:00am. The anticipated work schedule is a 12-hour work day Sunday thru Saturday. This deployment is slated for a minimum of 14-day period, not including travel time. If you are unable to check-in during this time frame, you must contact Region 6 at [R6HarveyLSC@epa.gov](mailto:R6HarveyLSC@epa.gov). If you have questions about the deployment, please contact the Logistics Section Chief (LSC) at [R6HarveyLSC@epa.gov](mailto:R6HarveyLSC@epa.gov).

**Position/assignment and Asset Tracker Number:** Community Liaison, 36232

**Command Post:** Bravo HOU – 13411 Hillard Rd, Houston, TX 77034

**Arrival Date:** 9/8/2017

**Demo Date:** 9/15/2017

**POC at Command Post:** Warren Zehner

**Lodging:** Club Quarters, 720 Fannin St., Houston, TX 77002

**Mode of Transportation:** Book your own commercial air and rental car. Logistics has secured a hotel room for you. Do not make your own lodging arrangements without checking with Dallas REOC logistics.

Bring ID clothing with you.

**IMPORTANT ACTION ITEMS (NO EXCEPTIONS):**

1. Prepare TA per your regional process. Include your Asset Tracker number in TA comments. Apply below accounting code and route through regional process for authorization and approval.
2. Ensure work schedule in People Plus is recorded as regular 8 hour day.
  1. Overtime forms.
    - ❖ Outside R6 – Complete overtime request form, include your Asset Tracker number and obtain Regional Manager approval. Upon returning to your region from response, complete approved overtime form and PDF copy to [R6HarveyfSC@epa.gov](mailto:R6HarveyfSC@epa.gov)
    - ❖ R6 Employees – Overtime form will be prepared for you by REOC. Approved copy will be emailed to you. Upon returning from the response, complete approved overtime form and PDF copy to [R6HarveyfSC@epa.gov](mailto:R6HarveyfSC@epa.gov)
3. UPON ARRIVAL TO HOTEL/COMMAND POST, CALL LOGISTICS AT 214-665-9704

**TA Accounting Code:**

DCN: HHR

Budget FY: 2016/17

Fund: BR

Org Code: 06LOX13

PRC: 303DC6

Site: H001

See attached mobilization guidance document for detailed information.

Mike Adams  
Hurricane Harvey Response Team  
REOC Dallas  
214-665-6711